

22nd Annual Space Coast Birding & Wildlife Festival: January 23–28, 2019

Eastern Florida State College, Titusville Campus - 1311 North Highway U.S. 1, Titusville, Florida 32796

Exhibitor Registration Form

EXHIBIT REGISTRATION CONTACT: Barb.Eager@brevardnaturealliance.org

BUSINESS / ORGANIZATION INFORMATION

If we receive your Exhibit registration and payment prior to September 1, 2018 you may request your Company Name and Website be included in the Festival Guide. Email your Exhibitor Registration Form to Barb.Eager@brevardnaturealliance.org OR mail with check made payable to BNA/SCBWF, PO Box 1972, Cape Canaveral, FL 32920. You may choose instead to email your Exhibitor Registration Form to Barb Eager and she will contact you for your credit card payment information.

Contact Name: _____ Email: _____

Person(s) Attending: _____

Business/Organization Name: _____

Mailing Address: _____ City: _____ State: _____ Zipcode: _____

Country/Nation: _____ Telephone/Cell: _____

Website: _____

If we receive your Exhibit registration/payment prior to September 1, 2018, do you wish to be included in the Festival Guide? Yes _____ No _____

How did you learn about SCBWF? _____

What will you donate to the Silent Auction? _____

Are you a Speaker / Field Trip Leader? Yes _____ No _____ Are you a Sponsor? Yes _____ No _____ Sponsor Level: _____

Are you a First-Time Exhibitor with us? Yes _____ No _____ If you are a returning exhibitor, do you have a booth number request? _____

BOOTH / EQUIPMENT INFORMATION

Exhibit Booths: (enter quantity) _____ \$600 = 10'x10', with electric (See below for a complete description)

Additional Tables: (enter quantity) _____ \$30 each Table Will you require S-hooks? _____

Additional Chairs: (enter quantity) _____ \$5 each Chair

PAYMENT INFORMATION - No Debit Cards

Check Number: # _____ Check Amount: \$ _____ Mail check to: BNA/SCBWF P.O. Box 1972, Cape Canaveral, FL 32920

Credit Card Type:     Cardholder Name: _____

Credit Card Number: # _____ Expiration Date : (mm/yyyy) _____

CVC Security Number: # _____ Pin Code (required for Corporate Cards: # _____

ADDITIONAL EXHIBITOR INFORMATION

- Exhibit Center Booths are configured to be approximately 10'x10'. The booths are supplied with electric, 8' back drapes, 3" side rail drapes, one 6' draped table, 2 folding chairs, trash can and two Festival Registrations.
- If you are Tax Exempt, you are required to submit up-to-date Florida Tax Exempt Documentation to the SCBWF with your Exhibit Registration Payment. Booth assignments will not be made until this document is received.
- Detailed policies and procedures for shipping and drayage will be sent approximately two (2) months prior to event. Please check website for up-to-date information and assistance.
- Please keep a copy of your registration after completing it. Booth assignment and payment confirmation will be emailed to you approximately two (2) months prior to the event. If we do not have a booth available, you will be notified upon receipt of application.
- If you were an Exhibitor in 2018 and requested a specific booth, please register with your payment no later than Sept. 1, 2018. Every attempt will be made to fill your request, but there is no guarantee. All other booth assignments will be made on a first-come-first-served basis.
- Booth reservation may be cancelled in writing for a refund, less \$100.00 processing fee until November 1, 2018. No refunds after November 1, 2018.

Additional questions: Danica.romeyn@brevardnaturealliance.org or 321-268-5224.

Be advised SCBWF Exhibit center layout, program and related contents/documents are subject to change